



**NOBLES DAY CAMP
SUMMER STAFF REFERENCE FORM**

STAFF APPLICANT: Please fill out and sign this section and give to a non-family member to fill out.

Name: _____ Position applied for: _____

I authorize the release of this information to Nobles Day Camp.

Applicant signature: _____ Date: _____

TO THE REFERENCE:

The above-named individual has applied for a position at Nobles Day Camp. Because it is important that the members of our staff have the patience and understanding to work well with children and other staff, we would like information concerning the personal and professional qualifications of the applicant. Characteristics such as creativity, initiative, energy, cooperation, and integrity are important. Your assistance is appreciated and your responses will be kept in the strictest confidence. Thank you for your promptness in completing this form. **Please return this form to the applicant in a signed sealed envelope.**

How long and in what capacity have you known the applicant?

What do you feel is the greatest strength of the applicant with regards to being a leader, instructor, and counselor at Nobles Day Camp?

In what way would you like to see the applicant develop personally? Professionally?

Would you have any reservations about your child being in the care of the applicant?

In your opinion, is the applicant a suitable positive role model for youths aged 3 – 15?

Please rate the applicant in the following areas:	Excellent	Good	Fair	Poor	Not Applicable
Cooperates with supervisors					
Has good communication skills					
Relates well to children					
Patient					
Punctual					
Displays a positive attitude					
Mature					
Safety-conscious					
Has a sense of humor					
Can grasp ideas quickly					
Considers alternatives & consequences before acting					
Completes tasks enthusiastically					
Relates well to peers					
Caring					
Honest					
Respectful					
Responsible					
Flexible: adapts to change					

_____ I recommend hiring without reservation.

_____ I recommend hiring with some reservation. (Please list any concerns below)

_____ I do not recommend this applicant. (Please comment below, if you wish)

Remarks:

Signature: _____ Date: _____

Print Name: _____ Address: _____

Title: _____ Phone: _____

Organization: _____ Email: _____