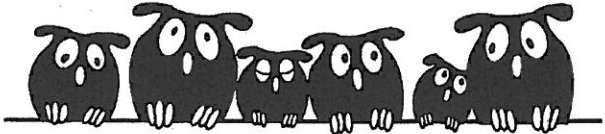


# NOBLES DAY CAMP 2012 STAFF APPLICATION

<b>FOR CAMP USE</b>	
Date Received:	____/____/____
Date Contacted:	____/____/____
Position:	_____



10 Campus Drive, Dedham, MA 02026 Tel: (781) 320-1320 Fax: (781) 320-1325 e-mail: [daycampstaff@nobles.edu](mailto:daycampstaff@nobles.edu)

LastName \_\_\_\_\_ FirstName \_\_\_\_\_ Nickname \_\_\_\_\_

Permanent Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zipcode \_\_\_\_\_

Social Security #: \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

College Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zipcode \_\_\_\_\_

**Please check which position(s) you are applying for:**

Jr Counselor (16 & 17 Must have completed our CIT Program)     Group Counselor (18 yrs & up)     Group Head Counselor (21 yrs & up)

Aquatic Staff (Must be Lifeguard Cert)     Activity Specialist (18 yrs & up)     Activity Head Counselor (21 yrs & up)  
WSI Preferred

I meet the minimum age requirements by June 1<sup>st</sup>.     Yes     No    Activity \_\_\_\_\_

Preferred Camper Grade/Age:     Pre-S – K (3.5 – 5 yrs)     1<sup>st</sup> -3<sup>rd</sup> (6 – 8 yrs)     4<sup>th</sup> – 6<sup>th</sup> (9 – 11 yrs)     7<sup>th</sup> – 9<sup>th</sup> (12 – 14 yrs)

Are you able to commit to the full 8 weeks from June 25 – August 17, 8:30 am – 4:30 pm?     Yes     No

STAFF TRAINING: Tues June 12 from 4 – 9 pm New Staff Orientation,  
 Wed June 13 from 4 – 9 pm New Staff Head Counselors  
 Mon June 18, Wed June 20 and Fri June 22 from 4:00 pm – 9:00 pm - All Staff  
 OPEN HOUSE: Sat, June 23 from 8 am – 2 pm – All Staff

I will be able to attend the mandatory Staff Training listed above:     Yes     No

Staff are required to wear camp T-shirts every day. Sizes are used for advanced ordering only.

Circle: T-shirt Size: S M L XL XXL XXXL  
 Tank Top: S M L XL XXL XXXL  
 Sweatshirt: S M L XL XXL XXXL

Number of shirts needed (Maximum of 3 combined)    \_\_\_\_\_ T-shirts    \_\_\_\_\_ Tank Tops

**EDUCATION:** In the spring of 2012, I have or will have completed this education level:

Name of High School: \_\_\_\_\_  
 Grade 10     Grade 11     Grade 12

Name of College: \_\_\_\_\_  
 Freshman     Sophomore     Junior     Senior

Bachelor's Degree: \_\_\_\_\_ Master's Degree \_\_\_\_\_ Additional Training \_\_\_\_\_

Special Skills: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**CURRENT CREDENTIALS:** (List certifications/certificates you have in education, aquatics, ropes course, archery, First Aid, CPR)  
 Aquatics Staff Applicants, please attach a copy of any LGT/WSI certifications.

Certification	Expiration Date	Certification	Expiration Date
_____	_____	_____	_____
_____	_____	_____	_____

**PRIOR CAMP EXPERIENCE (either as a camper or employee) Attach a separate sheet, if necessary:**

Name of Camp \_\_\_\_\_ Position \_\_\_\_\_  
 Supervisor \_\_\_\_\_ Address \_\_\_\_\_  
 Telephone \_\_\_\_\_ Dates \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
 Responsibilities \_\_\_\_\_

Name of Camp \_\_\_\_\_ Position \_\_\_\_\_  
 Supervisor \_\_\_\_\_ Address \_\_\_\_\_  
 Telephone \_\_\_\_\_ Dates \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
 Responsibilities \_\_\_\_\_

**WORK EXPERIENCE: BY LAW you are required to fill out your last five years of work experience. Attach a separate sheet, if necessary:**

Job Title \_\_\_\_\_ Employer/Company Name \_\_\_\_\_  
 Supervisor \_\_\_\_\_ Address \_\_\_\_\_  
 Telephone \_\_\_\_\_ Dates of Employment \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
 Responsibilities \_\_\_\_\_

Job Title \_\_\_\_\_ Employer/Company Name \_\_\_\_\_  
 Supervisor \_\_\_\_\_ Address \_\_\_\_\_  
 Telephone \_\_\_\_\_ Dates of Employment \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
 Responsibilities \_\_\_\_\_

Job Title \_\_\_\_\_ Employer/Company Name \_\_\_\_\_  
 Supervisor \_\_\_\_\_ Address \_\_\_\_\_  
 Telephone \_\_\_\_\_ Dates of Employment \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
 Responsibilities \_\_\_\_\_

**CAMP PROGRAM SKILLS:** Put a "T" in front of the activities you can organize and Teach on you own, an "A" for those activities you have enough knowledge to Assist, a "P" if you have Participated in any of the activities in an organized fashion, or leave blank if you have little or no knowledge of the activity.

**Adventure/Challenge**

- \_\_\_ challenge/ropes course
- \_\_\_ Climbing/rappelling

**Arts & Crafts**

- \_\_\_ beading
- \_\_\_ ceramics/pottery
- \_\_\_ drawing/painting
- \_\_\_ gimp lacings
- \_\_\_ jewelry design
- \_\_\_ sewing

**Campcrafts**

- \_\_\_ Native American Lore
- \_\_\_ orienteering
- \_\_\_ outdoor cooking
- \_\_\_ outdoor living skills

**Dance** (List type)

\_\_\_\_\_  
 \_\_\_\_\_

**Drama**

- \_\_\_ clowning
- \_\_\_ film/video
- \_\_\_ theater

**Early Childhood**

- \_\_\_ behavior management
- \_\_\_ enrichment activities (list)
- \_\_\_\_\_  
 \_\_\_ group games

**Music**

- \_\_\_ singing
- \_\_\_ instrument (list)
- \_\_\_\_\_

**Nature**

- \_\_\_ earth science
- \_\_\_ environmental studies

**Sports/Fitness**

- \_\_\_ aerobics
- \_\_\_ archery
- \_\_\_ baseball/softball
- \_\_\_ basketball
- \_\_\_ fishing
- \_\_\_ flag football
- \_\_\_ golf
- \_\_\_ gymnastics
- \_\_\_ hockey (street)
- \_\_\_ informal games
- \_\_\_ lacrosse
- \_\_\_ soccer
- \_\_\_ tennis
- \_\_\_ track/field
- \_\_\_ volleyball

**Technology**

- \_\_\_ communication web design
- \_\_\_ computers
- \_\_\_ film/video editing
- \_\_\_ digital photography
- \_\_\_ photography (dark room)

**Waterfront Activities**

- \_\_\_ canoeing
- \_\_\_ kayaking
- \_\_\_ lifeguarding
- \_\_\_ rafting
- \_\_\_ rowing
- \_\_\_ sailing
- \_\_\_ SCUBA
- \_\_\_ swimming instruction
- \_\_\_ swimming, competitive
- \_\_\_ swimming, synchronized
- \_\_\_ water exercise

**Miscellaneous**

- \_\_\_ community service
- \_\_\_ leadership development/CIT
- \_\_\_ legos @
- \_\_\_ newspaper/writing
- \_\_\_ radio/TV
- \_\_\_ storytelling
- \_\_\_ teambuilding
- \_\_\_ woodworking

**Other** (List)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**REFERENCES:** Give names and addresses of three people (not related to you) who have knowledge of your character, experience, work habits, and ability.

Name	Address	Phone

From whom or where did you hear about Nobles Day Camp? \_\_\_\_\_

**PLEASE ANSWER THE FOLLOWING QUESTIONS:**

Describe any work, training or experience with children: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Do you have experience with special needs children? Yes  No  If yes, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What would be your strategy for setting appropriate limits with children? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Why would you like to work at Nobles Day Camp this summer, and what do you expect to gain from the experience? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Describe 3 skills or attitudes you think are most important for a camp staff member to possess:

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

What 5 words best describe you?

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

4. \_\_\_\_\_ 5. \_\_\_\_\_

Describe your leadership style: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Describe current or past leadership positions you have held: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**BACKGROUND CHECKS:** Nobles Day Camp is required by Massachusetts law to submit and receive back a **CORI** (Criminal Offender Record Information with Juvenile report) and **SORI** (Sex Offender Registry Information) on each staff person prior to hiring the individual. The CORI regulations require that each applicant provide a government issued photo identification such as a **driver's license, passport, state identification or a photo ID that has been issued by a government entity (bring to interview)**, and that a copy of the id be kept on file with the camp. The **CORI and SORI forms are not due with the application but will be filled out during the interview process.**

I understand that Nobles Day Camp is required to do a Criminal (CORI) and Sex Offender (SORI) background check, and that employment is contingent upon information received.

**Applicant Signature** \_\_\_\_\_

**3 PERSONAL REFERENCES:** Three people over the age of 21, and not related to you, must fill out Nobles Day Camp's Personal Recommendation Form. These 3 people must have knowledge of your character, experience, work habits and abilities. Reference forms are downloadable from our website: [www.noblesdaycamp.org](http://www.noblesdaycamp.org). **Personal Recommendation Forms will be required to complete the application process and must be submitted with this application in signed sealed envelopes.**

**HEALTH INFORMATION:** Each hired staff member is required to fill out a Health History Form. Also, a Physician's form is required. The exam date must be within 12 months of employment at camp for staff under 18 or within 24 months of employment at camp for 18 and older. Completed Health Forms will be required once the candidate has been hired as an employee.

I certify that the facts contained in the application are true and complete to the best of my knowledge. I understand that, if employed, falsified statements on the application shall be grounds for dismissal. I authorize investigation of all statements contained herein, and the references listed above, and give Nobles Day Camp any and all information concerning my previous employment, and any pertinent information they may have, and release all parties from all liability for any damage that may result from furnishing information to the camp. I understand that if I am hired to work at Nobles Day Camp, I will be an at-will employee and will receive an employment contract in writing between the camp and myself.

→ **Date:** \_\_\_\_\_ **Signature of Applicant** \_\_\_\_\_

→ **Date:** \_\_\_\_\_ **Signature of Parent/Guardian** \_\_\_\_\_  
(If under 18 yrs. old)

Nobles Day Camp is an equal opportunity employer

